

The Mark Condominium Association, Inc.
C/o Keys Property Management Enterprise, Inc.
5505 N. Atlantic Avenue, Suite 207
Cocoa Beach, FL 32931

Prospective Tenant or House Guest Information

Please furnish the following information to **Keys Property Management** for The Mark Board of Directors in accordance with condominium documents. The purpose of this document is to ensure that people using units and common elements at The Mark (parking, pool, restroom etc.) are in fact authorized tenants or house guests. Tenants and house guests (guests that stay overnight in your unit) may use the facilities without the owner's presence. Day guests must be accompanied by the owner when using facilities. Children under age 14 must be accompanied at the pool by an adult.

Unit Number: _____ Period of Occupancy: _____

Tenant or Guest Name: _____

Street Address: _____

City, State, Zip Code: _____

Phone number where we can contact them while at The Mark: _____

Phone number of land line installed in the unit: _____

Total number in party: _____ including _____ under age 14

Vehicle 1: Make _____ Model _____ State _____ Tag _____

Vehicle 2: Make _____ Model _____ State _____ Tag _____

Pets: Number _____ Type _____

Note: Occupants of rented or leased units may not keep pets (unless grandfathered).

Have you provided a copy of The Mark Condominium Rules? _____

If you are **renting**, is there a copy posted within your unit? Yes _____ No _____

Signature (Owner or Agent): _____ Date: _____